Individual Status Report

#### Date: 02/27/2012

#### Team Member Name: John Newman

#### Week Ending (Mon-Sun): 02/26/2012

|  |  |
| --- | --- |
| PTO / Leave / Work Outages | |
| **This Week** | **Next Week** |
| Presidents Day |  |
| Accomplishments | |
| Project (Tasks, Meetings, etc…) | |
| |  |  |  |  | | --- | --- | --- | --- | | **Completed (This Week)** | **Actual Hours** | **Planned (Next Week)** | **Est. Hours** | | 1. USPTOSSO Prototypes |  | 1. USPTOSSO Prototypes |  | | |
| Corporate (Overhead) (Tasks, Meetings, etc…) | |
| |  |  |  |  | | --- | --- | --- | --- | | **Completed (This Week)** | **Actual Hours** | **Planned (Next Week)** | **Est. Hours** | | 1. SCAMPI A/B meetings |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | |
| Risks | |
| What risks have been identified and how are they being managed? | |
|  | |
| Issues | |
| What new issues have arisen and how are they being managed? | |
|  | |
| Other Factors: Quality, Communication, Feedback, Comments | |
|  | |